

Parents for St James (PSJ)

Minutes of meeting: 16th October 2018 6pm in the Library

<i>Discussion Item</i>	<i>Points made</i>	<i>Any actions to follow</i>
Welcome and apologies	Simon, Julia, Tina, Elayne, Aurelie, Steve, Sophie, Rebecca, Kirsty, Yousuf, Naomi, JOW, ARG, EJJ Apologies – Rob, Karina, Sian	
Marketing and recruiting members to PSJ – making sure that parents have a voice	Actions JOW has taken since last meeting: <ul style="list-style-type: none"> - Letter has gone out - Text reminder the day before - PSJ email on website - Minutes to be placed on website 	
School improvement priority and focus with member of SLT (ARG and EJJ)	<p>Information that has gone out to parents is useful and informative</p> <p>End of year reports – is information going to be so data focussed with less personal comment? ARG response that each year group has two parent evening opportunities which we hope is helpful to make sure that feedback is individual and personal. Consider gathering parent feedback from PSJ on report style after the first report is issued.</p> <p>School's views on Christian groups coming in to deliver assemblies – what is our stance? School is faith neutral. RS has a value in terms of educating students of different beliefs – including philosophical aspects. Discussion of ICE as an organisation – no assemblies currently planned. Mentoring has full parental consent and knowledge and agreement.</p> <p>Students let out late from lessons – teachers have threatened that if late again, the students will be issued with a BP. One specific incident where students 20 minutes late from a lesson. Bells now mainly removed to allow slightly more flex to reduce corridor congestion.</p> <p>ClassCharts – worth reviewing that new staff fully use the software and understand what parents see. Some parents have had issues with having to continue to write in their log in details.</p> <p>School food – Sodexo have to follow Devon County Council guidance for healthy eating. However, we have a student led group working with Sodexo</p>	<p>Could we please make reference to whether students have been spoken to about these issues within future letters</p> <p>To be mentioned in staff briefing to remind staff and request that students are not let out late, that we give teachers mechanisms to check where they have been if students are late</p> <p>Suggested that parents delete the app and reinstall it. May need to communicate this to parents and carers.</p> <p>JOW to put together a letter for the next meeting on behalf of parents with key points and invite them to a PSJ</p>

	<p>but they make decisions around what they serve. Timings difficult as Sodexo will not serve main meals at lunch. PSJ have concerns about the nutritional value of many food items and would like to understand how the menu is put together.</p> <p>Management of the building – toilets in girls’ toilets – cleanliness and broken locks, broken toilet seat.</p> <p>Twilights – Yr 11. Happy they have started from September – guide about when homework is set and due. Should be followed to help manage workload. Twilight attendance is not yet compulsory. This will review as the year goes on and changes will be made.</p>	<p>meeting in the near future. To be checked and signed at next PSJ meeting.</p> <p>To raise as an urgent priority to Sodexo.</p> <p>ARG and EJJ to review and speak with staff. Consideration of twilights and homework tasks to not overload students and focus on their positive wellbeing.</p>
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Next meeting – Tuesday 6th November 6pm in the Library – Miss Busby (lead for SEND and disadvantaged students)